

Guiding Principles for Data Analysis

Guiding Questions for School Leaders

Do I have the data presented in a way that makes sense to each constituent?	 What information is relevant to leaders? What information is relevant to teachers? What information is relevant to families?
Do I make data study a regular part of my practice?	 Do I refer to data often? Is a quick data study part of all of my teacher check-ins? Do I have a longer data study following all major assessments?
Following data studies, are there clear next steps for everyone involved?	 Can teachers clearly articulate the key takeaways? Do I have a system for following up?

Tips for Teachers

Assess	Gather baseline data. Ensure you have a clear understanding of where students are starting so you can group them effectively. Set SMART goals. Assign skill-based reading goals. Share these goals with kids and families.
Analyze	Progress monitor regularly. Create systems for collecting and reviewing student progress. These should be simple and easy to follow with fidelity.
Act	Utilize professional learning communities. Work with teachers who share your data trends. Implement shared planning and best practice share-outs to lighten the load. Implement interventions. Look for trends in the data. Select scholars to target due to their skill gaps and new tactics to try with the whole group.
Assess – Analyze – Act – Repeat	